

Meeting of the
IDAHO BOARD OF NURSING
Red Lion ParkCenter Suites – 424 E Park Center Boulevard
Boise, Idaho

April 29-30, 2004

MINUTES

- Time and Place* A regular meeting of the Idaho Board of Nursing was held on April 29-30, 2004, in Boise, Idaho.
- Presiding* Dan Bauer, RN, Chairman
- Call to Order* The meeting was called to order at 9:00 AM, Thursday, April 29, 2004, by Dan Bauer, Chairman.
- Those Present*
Board Dan Bauer, RN, Boise, Chairman
 Claudeen Buettner, RN, Twin Falls
 Karen Ellis, RN, Pocatello
 Analyn Frasure, LPN, Pocatello, Vice-Chairman
 Judy Hansen, LPN, Jerome
 Jill Howell, RN, Jerome
 Randy Hudspeth, RN, NP, Boise
- Staff* Sandra Evans, MAEd, RN, Executive Director
 Vicky Goettsche, MBA, RN, Associate Director
 Linda Coley, Management Assistant
 Kay Manweiler, Deputy Attorney General
- Those Absent* Sheri Florence, Consumer, Boise
 Shirly Meyer, RN, Meridian
- Consent Agenda*
Motion The Consent Agenda was adopted as presented and included information regarding the following items:
- A. Approval of Minutes of the January 29-30, 2004 meeting as printed.
 - B. Informational Items:
 - 1. Report of Staff Activities for the period January 16, 2004 through April 5, 2004, including progress towards accomplishment of strategic goals.
 - 2. Financial Report for the Third Quarter – FY 2004
 - 3. Strategic Plan update for the period ending April 2004

4. Special Projects update for the period ending April 2004
5. NCSBN Update - update on activities - January 2004
- C. Accepted reports of the following meetings:
 1. Report by Jill Howell, Randy Hudspeth, and Vicky Goettsche on the Mid-Year Meeting held March 3, 2004, in Chicago, IL.
 2. Report by Randy Hudspeth on the American Academy of Nurse Practitioners Meeting held on February 28, 2004, in Portland, OR.
 3. Report by Sandy Evans on the Bioterrorism Advisory Committee meeting held March 24, 2004, in Boise.
 4. Report by Sandy Evans on the Residential Care Facility Administrators meeting held on March 11, 2004, in Boise.
- D. Approvals – Contracts
 1. Adoption the National Council Licensure Examination for RNs and PNs (NCLEX-RN/PN) as the examination for licensure in Idaho for professional and practical nurses.
 2. Approval of National Council of State Boards of Nursing Contract for 2004-2005 and payment of the \$3,000.00 member fee.
 3. Approval of payment of the \$3000 fee for membership in the Nurse Licensure Compact Administrator’s organization.

Governance
Committee
Meeting and
Recommendations
Motion

The members of the Governance Committee met on April 1, 2004, to consider revisions to Governance Policy VII-9, “Monitoring and Evaluating Executive Director Performance”. Following discussion, a motion was made and carried, to adopt the recommended changes.

Procedure for
 Self-Assessments
 Motion

The Board members reviewed the proposed procedures for the Annual Board Self-Assessment and Assessment of the Executive Director Performance as recommended by the Governance Committee. Following their review, a motion was made and carried to adopt the Committee’s recommendations for implementation during the 2004 Board assessment.

Executive Director
Annual
Assessment
Motion

In accordance with Idaho Code 67-2345 (b), a motion was made and unanimously carried to hold an executive session at 11:30 am on April 30, 2004, to discuss personnel issues. The session closed at 12:30 pm after which the following motion was made: Based on the performance rating of "Achieves Performance Standards", Sandra Evans, Executive Director, was granted a 2% increase in hourly wage and a \$1000 bonus.

Review/Revision of
Mission/Vision
and Strategic Plan

Board members reviewed the Mission and Vision of the Board, and the 2003-2007 Strategic Goals and Objectives. Following their review, they made recommendations for changes.

Board members requested that a retreat be planned to enable them to review the Strategic Plan in depth in preparation for their next review.

APPN Advisory
Committee
Appointment
Motion

Board members reviewed the resume' of Cathy Arvidson, NP and approved her appointment as a member of the APPNAC to a term ending June 30, 2006.

Claudeen Buettner abstained from voting.

Approval of
Meeting
Attendance
Motion

A motion was made and carried, to delay consideration of a Board member's attendance at the CAC Annual meeting on October 28-30, 2004, in Orlando, Florida until the July meeting.

A motion was made and carried, to approve the attendance of the Board's investigator and prosecuting attorney at the NCSBN 2004 Investigator and Attorney Workshop on June 13-16, 2004 in Philadelphia, PA.

Legislative Update

Sandra Evans presented a final update on action completed by the legislature during the 2004 session.

Rule Interpretation

Kay Manweiler, Deputy Attorney General, presented information on a draft interpretative statement regarding Board rule 23.01.01.240.04. A proposed statement will be presented for the Board's consideration at the next meeting.

Report of PRN
Meeting
Motion

Karen Ellis, RN, Chairperson, presented a report of the meeting of the Advisory Committee of the Program for Recovering Nurses held on April 16, 2004. The Board members reviewed the significant activities of the Committee including their recommendation for adoption of the "Standards for No Access to

Controlled Substances". One RN was referred to the Board for non-compliance; four nurses were authorized continuance in the Program under new contracts; recommendation for monitoring was deferred for one enrollee pending submission of additional information; one RN was authorized to be released from the program based on graduation from Oregon's program, and three nurses were denied early release. Following her report, the Board took the following actions, based on Committee recommendations:

Kimberly Lewis Laming, N-32444 - Case 04-031 - adopted Findings of Fact, Conclusions of Law and issued an Order of Revocation based on Voluntary Surrender

Adopted the "Standards for No Access to Narcotics".

Review of
Disciplinary Cases
Motion

Background information was presented on the following cases:

Karen Grider - N-30621 - Case 04-021 - Board members reviewed the complaint that had been received regarding her practice. Since Ms. Grider's license has lapsed, she will be notified that this case will be closed without formal disciplinary action. The case will be re-opened if she seeks reinstatement in Idaho.

Motion

Spencer Gordon - N-30881 - Case 98-05 Adopted Findings of Fact, Conclusions of Law and issued an Order of Revocation based on voluntary surrender.

Motion

Nanette Hiller - N-20032 - Case 03-051 - Accepted the proposed Consent Order.

Motion

Linda Hunter - PN-5070 - Case 04-025 - Adopted Findings of Fact, Conclusions of Law and issued an Order of Revocation based on voluntary surrender.

Motion

Ronald Moulton - N-26492 - Case 03-056 - Adopted Findings of Fact, Conclusions of Law and issued an Order of Revocation based on voluntary surrender.

Motion

Barbara Huckins - PN-9176 - Case 04-019 - Adopted Findings of Fact, Conclusions of Law and issued an Order of Revocation based on voluntary surrender.

Motion

Margaret Kniep - N-5417 - Case 03-062 - Following a meeting with the licensee and her attorney, Jim Thompson, action was taken to accept the Consent Order that includes the issuance of a formal Reprimand, attendance at an ethics in nursing course, and completion of the Board's on-line Nursing Practice Act course.

Motion

Wanda Joann Kitchen - PN-8028 - Case 04-018 - Adopted Findings of Fact, Conclusions of Law and issued an Order of Revocation based on voluntary surrender.

Motion

Brandee Bullock - PN-11734 - Case 03-058 - A hearing was held at 2:30 PM, before the Board at the licensee's request; however, the licensee failed to appear. Following presentation of evidence, the prosecuting attorney requested that a Default Order be issued. A motion was made and carried, to issue an order of revocation based on conviction of a felony and engaging in conduct to deceive, defraud or endanger patients or the public.

Ms. Bullock appeared at 3:00 PM and requested that the Board allow her to present her case. During Ms. Bullock's testimony, she stated that the incident occurred eight years ago; she had satisfied all the conditions and the withheld judgment had been dismissed. During her testimony, she presented an unsigned Order of Dismissal from the Court and was directed to acquire an official copy of the Dismissal.

An official Order of Dismissal was received by fax and action was taken to rescind the previous decision of the Board and dismiss the case.

Analyn Frasure abstained from voting.

Motion

Nancy Jimenez - Case 04-008 - A hearing was held before the Board to appeal their previous decision to deny licensure. Ms. Jimenez presented additional information regarding her background and request for reconsideration. Following her presentation, a motion was made and carried, to issue Ms. Jimenez a renewable license on the condition that she voluntarily surrender the license and enroll in the Program for Recovering Nurses. She can qualify for a limited license when the Arizona Board of Nursing has approved her practice in Idaho and appropriate documents have been received.

<u>Motion</u>	<u>Carolyn Carpenter</u> - N-16910 - Case 01-007 - The licensee met with the Board to request removal of the restricted/non-practicing designation. Following their meeting with Ms. Carpenter, a motion was made and carried, to deny her request for removal of the restriction at this time
<u>Open Forum</u>	Time for an open forum was provided between 9:15 am and 10:00 am on Friday, April 30, 2004. Following a presentation by Kathleen Nelson regarding the Idaho Alliance of Leaders in Nursing, the meeting continued as scheduled.
<u>Criminal Background Statement</u>	Sandy Evans presented information on the number of inquiries regarding eligibility for licensure that the Board receives from potential nursing students who have criminal convictions. Staff was directed to prepare a draft position statement to assure consistency in dealing with future applicants for review by Board members at their next meeting.
<u>Acceptable Scores for English Proficiency and Nursing Knowledge Motion</u>	Board members reviewed the requirements for licensure of graduates of schools of nursing located outside the U.S. They determined that knowledge of nursing for practical nurses will be determined by a 70% or higher score on the NLN or Mosby AssessTest. Knowledge of nursing for professional nurses and knowledge of English for both LPNs and RNs will be those determined to indicate success by the C.G.F.N.S. for Visa Screen and Commission on Health Care Professions (CHP).
<u>Nurse Aide Regulation</u>	Board members reviewed information regarding the Nurse aide legislation that was held in committee during the recent legislative session. They then directed professional board staff to convene a meeting of interested stakeholders in order to negotiate a revised bill for introduction during the 2005 session.
<u>Medication Administration Errors Task Force Motion</u>	Randy Hudspeth reported on the April 27 th meeting of the Medication Error Task Force focusing on the Board's role in reducing medication administration errors. The committee members recommended that information regarding this issue be communicated to nurses through various means, including presentations to made during the IHA and IHCA annual meetings and implementation of a 'Frequently Asked Questions' section on the Board's Web Site. The committee also recommended that the Board host a biennial training session for

nurse administrators to orient them to the Board, its resources and key issues, including medication errors.

Feeding Assistant
Curriculum
Motion

Following their formal review of the curriculum, "Assisted Dining: The Role and Skills of Feeding Assistants" during their meeting in January 2004, additional information was received as requested regarding determination of faculty qualifications and acceptable validation of successful course completion. Following their review of the additional information, a motion was made and carried, to approve the curriculum "Assisted Dining: The Role and Skills of Feeding Assistants".

Update on ISU-
ADN Program

Board members were apprised of the status of the Associate Degree in Professional Nursing program to be administered by Idaho State University's College of Technology, Pocatello. Sandra Evans, Executive Director, reported on the initial survey visit proposed for June 2004 with reporting to the Board in July.

Program
Approvals
Motion

A motion was made and carried, to grant continuing approval of Boise State University, Boise, Practical Nursing program to June 30, 2005.

Motion

A motion was made and carried, to grant continuing approval to Eastern Idaho Technical College, Idaho Falls, Practical Nursing program to August 30, 2004.

Motion

A motion was made and carried, to grant continuing approval to Boise State University, Boise - Baccalaureate Degree Professional Nursing Program to June 30, 2010.

RN/LPN Refresher
Course Approval

Board members reviewed the RN and LPN refresher courses offered by Greenville Technical College, Buck Mickel Center, Greenville, South Carolina. Following their review, a motion was made and carried, to approve the refresher courses with a letter of concern advising them that most LPNs in Idaho are employed in long term care facilities and suggesting that LTC clinical experiences be acceptable for program completion.

Panel Discussion

Christy Bledsoe - St. Alphonsus RMC, Sharon Job - ISU-Boise Center, Sharon Stevens - Northwest Nazarene University, Vivian Schrader, Boise State University and Jeannette Ullery - St. Luke's RMC presented a panel discussion regarding the pros and cons of approving out-of-state programs to allow students to

participate in clinical opportunities in Idaho facilities under the 'exception clause' in the Nursing Practice Act.

Presumptive
Approvals
Motion

Board members reviewed requests from the University of Mary, Baccalaureate Degree in Professional Nursing Program, Bismarck, North Dakota and the Accelerated Online Bachelor's to BSN program at the University of Wisconsin-Oshkosh, Oshkosh, Wisconsin for approval of their nursing programs to allow for enrolled students to complete portions of the clinical coursework in facilities in Idaho. Following discussion, a motion was made and carried, to grant presumptive approval to the nursing programs at the University of Mary, Bismarck, North Dakota and the University of Wisconsin - Oshkosh, Oshkosh, Wisconsin.

Licenses
Issued

Under the responsibilities delegated to the Executive Director, professional and practical nurse licenses were issued by interstate endorsement, examination, reinstatement and emeritus to the following persons since the January 29-30, 2004 meeting of the Board. See pages: _____

Under the responsibilities delegated to the Executive Director, advanced practice professional nurse licenses were issued to the following persons since the January 29-30, 2004, meeting of the Board. See page: _____

Adjournment

A motion was made and carried that the meeting be adjourned. Meeting adjourned at 2:36 PM, Friday, April 30, 2004.

Chairman

Vice-Chairman